



# VOLUNTEER APPLICATION TO WORK WITH CHILDREN



Dear Applicant,

Thank you for your interest in volunteering with Mother of God Community-sponsored ministries. Your participation is vital in our community's efforts to sponsor top-quality programs and services for children and youth. All volunteers who will have substantial contact with children or youth must submit this application and complete the training and background checks described below.

*\*\* PLEASE NOTE: The volunteer screening process in place at Mother of God Community clears volunteers for Mother of God Community-sponsored ministries ONLY - if you wish to volunteer at another school or a parish within the Archdiocese of Washington, additional training may be required.*

## Step 1.



Follow this link to complete the one-hour "Protecting God's Children" training online. This training is provided free of charge to all our volunteers. [https://www.virtusonline.org/virtus/reg\\_2.cfm?theme=0&org=37407](https://www.virtusonline.org/virtus/reg_2.cfm?theme=0&org=37407)

## Step 2.



Follow this link to register for a national criminal and sex offender background check:

[https://ssci2000.secure-screening.net/escreening/OApp\\_LoginEntrance.asp?mode=direct&code=748400](https://ssci2000.secure-screening.net/escreening/OApp_LoginEntrance.asp?mode=direct&code=748400)

You will need to pay a one-time \$18.50 fee for this screening service.

## Step 3.

**Complete and return this form to Teri Stief, Mother of God Community Administrator and Child Protection Compliance Coordinator. Once your screening process is complete, you will be notified and will be welcome to volunteer with Mother of God Community-sponsored ministries. Thank you for your support and cooperation!**

I. Has a complaint (civil, criminal, or otherwise) ever been filed against you that alleged any inappropriate conduct with minors, sexual misconduct, or child abuse by you (including internal complaints given to management or supervisors at places of employment)? \_\_\_\_ YES \_\_\_\_ NO

If yes, please explain. Please include in your explanation the offense alleged and the disposition of the matter, including: the date and jurisdiction of any conviction; guilty plea; nolo contendere plea (no contest); finding of guilt following a trial; or, the receipt of probation before judgment.

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II. Has a complaint (civil, criminal, or otherwise) ever been filed against you that alleged your participation in, facilitation of, or failure to report any inappropriate conduct with minors, sexual misconduct, or child abuse by another (including internal complaints given to management or supervisors at place of employment)?  YES  NO

If yes, please explain. Please include in your explanation the offense alleged and the disposition of the matter, including: the date and jurisdiction of any conviction; guilty plea; nolo contendere plea (no contest); finding of guilt following a trial; or, the receipt of probation before judgment.

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III. Have you ever chosen not to continue any employment, had your employment terminated, or been subject to any disciplinary action, for reasons relating to allegations of inappropriate conduct with minors, sexual misconduct, or child abuse by you?  YES  NO

If yes, please explain. Please include in your explanation the offense alleged and the disposition of the matter, including: the date and jurisdiction of any conviction; guilty plea; nolo contendere plea (no contest); finding of guilt following a trial; or, the receipt of probation before judgment.

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**IMPORTANT – The following must be read and signed by all applicants.**

I hereby confirm that the information provided in this application is true, correct, and complete. If accepted as a volunteer, any misstatement or omission of fact on this application may result in my dismissal. I hereby authorize the Mother of God Community to conduct, obtain, and review state and federal criminal background checks based on the personal identification information I have provided herein. I hereby grant the Mother of God Community permission to check my background as set forth above. Except in the case of its negligent misuse of the information obtained, I hereby release the Mother of God Community, its officers, directors, agents, employees, or representatives from any and all claims arising from or in connection with my background screening.

I understand and acknowledge the Catholic and ecumenical nature of the Mother of God Community. I understand and acknowledge that, in accordance with their role as volunteers and in witness to the Gospel of Jesus Christ, all volunteers must conduct themselves with integrity and act in a manner consistent with the official teachings, doctrines, laws, and policies of the Roman Catholic Church.

**Signature:** \_\_\_\_\_

**Print Applicant Name:** \_\_\_\_\_ **Ministry Name:** \_\_\_\_\_

**Applicant Contact Number:** \_\_\_\_\_ **Date Submitted:** \_\_\_\_\_

**PLEASE RETURN BOTH PAGES OF THIS FORM TO:**  
**Mother of God Community Office, 20501 Goshen Rd., Gaithersburg, MD 20879**  
**or SCAN/E-MAIL TO: mogc@motherofgod.org ♦ Fax: 301-990-2087 ♦ Phone: 301-990-2081**